**FORM Rule 18(3)**

**Form for giving intimation or seeking previous sanction under Rule 18(3) for**

**Transaction in respect of movable property**

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| 1. Name of the Government Servant | **M H Laskar, AAO A/C No 8331721** |
| 2. Scale of pay and present pay | **PB-III, Grade pay-5400/-** |
| 3. Purpose of application-Sanction for transaction/Intimation of transaction | Intimation of transaction on acquiring of movable property |
| 4. Whether property is being acquired or disposed of  | Acquired  |
| 5. (a) Probable date of acquisition or disposal of Property | Not Applicable  |
|  (b) If the property is already acquired/ disposed of - Actual date of transaction | **Date of acquisition : 20/5/2011**  |
| 6. (a) Description of property (e.g., Car/Scooter/ MotorCycle/ Refrigerator/Radio/Radiogram/Jewellery/ Loans/ InsurancePolicies etc.) | **Car** |
| (b) Make, Model (and also RegistrationNumber in case of Vehicles), where necessary | **Maruti Zen Estilo, ML-05-F-3005** |
| 7. Mode of acquisition/disposal (purchase/sale,gift, Mortgage, lease or otherwise) | By Purchase |
| 8. Sale/Purchase price of the property (MarketValue in the case of gifts) | Rs. 2,11,000/- |
| 9. In case of acquisition, source or sourcesfrom which finance/proposed to be financed:a) Personal savings | 1.) Loan from CDA Guwahati Co-Op society For Rs. 1,70,000/-2) Personal savings- Rs.41,000/- |
| b) Other sources giving details. |  |
| 10. In the case of disposal of property, was requisite Sanction/ intimation obtained/given for its acquisition ( A copy of the sanction/ acknowledgement should be attached) | Not Applicable |
| 11. (a) Name and address of the party with whom transaction is proposed to be made/has been made | Maruti True Value, Rani Motors, Shillong  |
| (b) Is the party related to the applicant? If so, state the relationship | No |
| (c) Did the applicant have any dealings with party in his official capacity at any time, or is the applicant likely to have any dealings with him in the near future? | No |
| (d) Nature of official dealings with the party. | No official dealings with the party |
| (e) How was the transaction arranged? (Whether through any statutory body or a private agency through advertisementor through friends and relatives. Full particulars to be given) | Not Applicable |
| 12. In case of acquisition by gift, whether sanction is also required under Rule 13 of CCS (Conduct) Rules, 1964. | Not Applicable |
| 13. Any other relevant fact which the applicant may like to mention. | Intimation could not be sent within prescribed time period due to unavoidable circumstances , The same may please be condoned. |

**DECLARATION**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby declare that the particulars given above are true. I request that I may be given permission to acquire/dispose of property as described above from/to the party whose name is mentioned in Item 11 above.

**OR**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby intimate the acquisition/disposal of property by me as detailed above. I declare that the particulars given above are true.

Station: Shillong Signature:

Date: 07-11-2012

 ( M H Laskar, AAO)

 A/C No 8331721 Area Accounts Office, Shillong